

## Meeting Minutes

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 7/23/2003
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**Meeting Name:** IPRS Core Team Meeting  
**Facilitator:** Rick Olson, DMH  
**Scribe:** Evelyn Woodard  
**Date:** 7/23/2003  
**Time:** 10:00AM TO 1:00PM  
**Location:** Crossroads, Conference Room 3

### Attendees

Name
IPRS Core Team

### Agenda

Item No.	Topics
(1).	<p>Division and EDS Review</p> <p>Request approval of July 16<sup>th</sup> meeting minutes. Questions or comments regarding July 18<sup>th</sup> checkwrite; preparations for the July 25<sup>th</sup> checkwrite.</p> <p>Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.</p> <p>Bug Central Status</p> <p>Review status of action items and issues related to support pilot Area Programs, key CSR's.</p> <p>IPRS Operations Support: File Maintenance, Security and Help Desk.</p>
(2).	<p>Pilot Area Programs and Others</p> <p>Area Program Checkwrite Status – follow-up on the checkwrite cycle for July 18, 2003. Pilot AP issue list, rates (rate changes – please use the new rate maintenance form/procedures).</p>
(3).	<p>Miscellaneous</p> <p>Other IPRS related topics for discussion.</p>

Item No.	Topics
1.	<p><b>Administration Notes (Division and EDS review):</b></p> <p><b>General Discussions and Questions:</b> As the result of the merger between DSL and Wayne County (Eastpointe), EDS informed DMH IT Services that EDS is developing a systematic approach in processing Duplin Sampson Lenoir and Wayne County's claims as Eastpointe. Until the Area Programs become one, EDS will continue to process DSL and Wayne County claims separately and will record the Area Programs' claims information separately on the checkwrite summary report.</p> <p>DMH IT Services informed EDS that Piedmont and Davidson County merged as well. EDS will continue to process Piedmont and Davidson County's claims separately and will record the Area Program's claims information separately on the checkwrite summary report. DMH IT Services informed EDS the Division will take the \$1500 that IPRS paid Davidson County through cost allocation.</p> <p>EDS informed DMH IT Services that a new CSR Issue Alert process was implemented. The process began last week when EDS informed the IPRS Area Program Coordinators, the Division and the Controller's Office that report IPDR 3811 was republished.</p>

Item No.	Topics
2.	<p><b>Review Results of the Previous Checkwrite:</b></p> <p>Please review attached checkwrite summary report.</p> <p><b>CSR Prioritization:</b> Jean Revenew informed group that EOB 8952 (Claim denied due to age restrictions for target population) is still an ongoing issue.</p> <p><b>Operations Support (File Maintenance, Security, Help Desk):</b> Rick DeBell informed group he is unable to enter the new rates for OPC (system will not accept the rate changes). During the second attempt while entering the new rates, Betty and Rick received an error-message indicating the rates had been added as duplicates. Rick DeBell will email rate load spreadsheet to Cheryl McQueen for analysis/research.</p>

Item No.	Topics
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**3. Administration Notes Continued:**

**10:30am Conference Call to Area Programs:** Area Program checkwrite status, discuss preparations, questions and concerns.

Lee-Harnett expressed concerns regarding the UB92 Therapeutic Leave procedure code. The Area Program informed the group that Carol Robertson is working on the ongoing issue. Also, Christie Harris, Provider Services Manager, contacted Lee-Harnett and informed the Area Program the Provider Services Department is analyzing and researching the UB92 issue. EDS will forward the results of the analysis/research pertaining to the UB92 issue to all the Area Programs. Lee Harnett expressed concerns regarding recoupment processes (Retroactive payment, would Medicaid payments post to 1993 Accounts). EDS informed the Area Program that they should see their recoupment payments on the 835 RA. Report IPKR8051 (Retro Medicaid Paid Claim Report) would show Lee-Harnett the original ICN and the new Medicaid ICN.

New River had no issues or concerns to report at this time.

Johnston County had no issues or concerns to report at this time.

Wake County had no immediate issues or concerns to report at this time. Betty Cogswell informed the Area Program that Art Harris would need to know the business process regarding 99. Betty Cogswell could not meet with Art Harris this week to discuss the 99-issue (out of office due to conference calls and meetings). Betty Cogswell informed Wake County and the Area Programs they would not receive a future billing cutoff schedule; the Division is ending this process.

Smoky Mountain had no issues or concerns to report at this time.

Randolph County had no issues or concerns to report at this time.

Tideland had no issues or concerns to report at this time.

Catawba County had no issues or concerns to report at this time.

Cumberland County had no issues or concerns to report at this time.

Rockingham had no issues or concerns to report at this time.

Guilford County had no issues or concerns to report at this time.

Crossroads expressed concerns regarding the transmission of their 834/837 files (believed the 834-file was may have been deleted). The Area Program did not know that their 834-file was not processed until they reviewed their 835 RA. EDS informed the Area Program that their 834-file did not process because it was transmitted after the 3:00pm Thursday deadline. Crossroads expressed concerns regarding Youth Focus (contractor). The Area Program is unable to determine who the providers are (unknown at this time) and there are issues surrounding how to do the funding and who would do the funding (home/host relationship issue). Betty Cogswell informed the Area Program she is researching this issue (Regional Services for Substance Abuse, attributing services for payment to some other Local Managing Entity (LME)). Guilford County is payer for Youth Focus and has been contacted by several Area Programs to determine how to proceed. Betty Cogswell and Guilford County intend to discuss and resolve issue surrounding Youth Focus as quickly as possible (work with Substance Abuse Group to resolve/clarify providers, residential high dollar groups). Crossroads will begin submitting their Medicaid claims through IPRS instead of the 837 bulletin board system.

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3.	<p><b>Administration Notes Continued:</b></p> <p><b>10:30am Conference Call to Area Programs:</b> Area Program checkwrite status, discuss preparations, questions and concerns.</p> <p>VGFW expressed concerns regarding UCR billing for jail diversion program (Medicaid recipient cannot receive benefits while imprisoned). Betty Cogswell informed the Area Program that Case Management and Case Support services are not billed through UCR; these types of services should be billed outside IPRS as non-UCR. Betty informed Area Program she would perform follow-up procedures with the Substance Abuse Group regarding UCR and non-UCR charges. VGFW gave Rick DeBell client id '03N15VGFW02' to analyze/research UCR and non-UCR charges.</p> <p>Pathways had no issues or concerns to report at this time.</p> <p>Albemarle had no issues or concerns to report at this time.</p> <p>DSL informed group that the Area Program would not submit claims for the next checkwrite cycle (merged). Betty Cogswell will contact the Area Program to determine how they should be able to bill their claims for the following checkwrite cycle.</p> <p>Eastpointe expressed concerns regarding procedure code H0025. The Area Program informed the group they un-flagged the claims that were sent last June checkwrite and submitted the claims during the 7/18/03 checkwrite cycle. The claims with the procedure code H0025 still denied during the previous checkwrite cycle. Area Program cannot resubmit these claims due to timely filing edit. The Area Program will contact the Budget Office (Rick DeBell) regarding cost settlement for their April claims. Eastpointe is experiencing problems surrounding the Medicare override on claims (claims should not have processed). EDS is still reviewing the Medicaid override issue and Betty Cogswell will contact Eastpointe to identify all the claims that processed with the override that should not have paid.</p> <p><b>Miscellaneous Topics for Discussion:</b></p> <p>DMH IT Services informed the group that the IPRS Core Team Meeting has been designated as the communication bulletin and vehicle in which the Area Programs and their Finance Officers may express their concerns and/or issues. Purpose of the IPRS Core Team Meeting will be to encourage the Area Programs to discuss/resolve common issues or to learn new methods (systematic approaches) in resolving claims issues.</p>

### Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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All.

### Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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